



Louisiana Integrated Criminal Justice Information System (ICJIS)

Integrated Criminal Justice Information System Policy Board Meeting

Galvez Building – Pensacola Room

602 N. 5th St.

Baton Rouge, LA 70802

March 2, 2023

10:30 a.m.

APPROVED
9/21/23

Minutes

1. Call to Order

The meeting of the Integrated Criminal Justice Information System Policy Board was called to order at 10:30 a.m. on Thursday, March 2, 2023, by Chairman Chief Justice Weimer.

2. Roll Call

Ms. Autumn Blache conducted the roll call and a membership quorum was present.

Board Members and their representatives present:

Mr. Adam Albright, proxy for Maj. David McClendon; Rep. Tony Bacala; Mr. Andrew Bergeron; Mr. Thomas Carrol Bickham III; Mr. Russell Cortazzo; Mr. Jim Craft; Mr. Alan Davis; Ms. Debbie Hudnall; Mr. Loren Lampert; Mr. Deron Patin; Sen. Barrow Peacock; Judge Scott Schlegel; and Chairman Chief Justice John Weimer.

3. Introductions

Chief Weimer called on Mr. DiFulco to introduce himself. Mr. DiFulco is with the Supreme Court of Louisiana. Mr. DiFulco is presenting on the Operational Working Group, in regards to completion, accuracy, and the timely manner in which information is entered into the database.

4. Old Business

A. Consideration of January 27, 2023, Integrated Criminal Justice Information System Policy Board Meeting minutes

Chairman Chief Justice Weimer called for a motion to be made to approve the January 27, 2023 Integrated Criminal Justice Information System Policy Board Meeting minutes as presented. A motion was made by Mr. Lampert, seconded by Judge Schlegel. There were no objections; the motion passed.

5. New Business

a) Report from Working Groups

- i. Operation Working Group – Presented by Mr. Frank DiFulco
 - Presentation attached.

Open Discussion -

Rep. Bacala notes that there was a report showing that about 82% of arrests do not show up in the system. The Clerk of Court is responsible for entering the information into the system.

Ms. Hudnall speaks on behalf of the Clerk of Court stating that the State Police will reject any case that is missing any information. They enter their information into CMIS and all information is not always provided for them to enter the offense fully and accurately.

Rep. Bacala asked if all arrested persons are fingerprinted upon arrest.

Mr. DiFulco stated that not all locations of arrest have the tools to do fingerprinting.

Mr. Jackson spoke on behalf of the Sheriffs' Association. They have implemented a system called LIBERS and believe it could greatly help the mission of this board and the overall goal of system improvement.

Rep. Bacala notes that this seems to be an urgent matter. He has agreed that if the board can put something together for legislation, in the next couple of days, then he will support it and do whatever he can to push the legislation through to Rep. Jerome Zeringue.

Mr. Lampert takes on the head role over the project with the Clerk of Court, State Police, and the District Attorney's office to map something out to present to legislation.

Chief Justice Weimer states that there are 64 parishes, 2 persons per agency, 128 locations. All of these location would need training provided to them and that is going to cost money.

Mr. Bacala states that if they do get something together for legislation, they could try to get a supplemental appropriation bill but you only get one year to use the funding, but that there is concern about the time line and they could try other ways of requesting funding.

Chief Justice Weimer calls for a motion to approve the drafting of a bill in the interest to identify and help improve data entering and accuracy. This bill is to be created with the collaborative efforts of Rep. Bacala, Ms. Hudnall, Mr. Lampert, and the State Police. Mr. Lampert will be the head contact on this project. A motion was made by Rep. Bacala, seconded by Mr. Lampert. There were no objections; the motion passed.

- ii. Technical Working Group – Presented by Mr. Brian Denzer

b) Consultant Contract

- i. 2020 NARIP grant funded
- ii. Goals would be to develop 1) an outline of the strategic plan 2) document current environment, 3) a structure to manage an actionable plan.

Mr. Cortazzo has already found a consultant that he is working on getting a bid from for a contract.

Chief Justice Weimer calls for a motion to have Mr. Cortazzo proceed in his communication and efforts to work with gaining contract for a consultant. A motion is made by Rep. Bacala, seconded by Mr. Lampert. There were no objections; the motion passed.

c) Improvement Funding Discussion

i. Reports.

- Talking Points
- Funding Estimates

Mr. Lampert speaks on the cost of changes of law and how it is difficult to keep up with on the technology side due to funding. Some agencies may not spend the X amount of dollars to update their systems that year to the new legislation. This makes it difficult to normalize the Clerk of Court, for example, staying up to date with their interfaces.

Mr. Dale Polozola speaks on a system to be created assigning a unique identification number at the point of creation of legislative changes. This would create a standard identification to keep up with the legislation with ease. It would have to be entered and maintained in a database.

Chief Justice Weimer calls for a motion to have a letter drafted advising the Chairman of Appropriations about the potential issues, costs, and intention to create a plan to improve and update the flawed system. A motion was made by Rep. Bacala, seconded by Mr. Lampert. There were no objections; the motion passed.

Mr. Brian Wiggins declared that there had already been a report submitted on the findings of the Board. As it is every boards duty to submit a report on any findings that need to be addressed.

d) Other New Business

Chief Justice Weimer called for any other New Business and there was none.

6. Next Meeting (s):

a. Summer 2023

Integrated Criminal Justice Information System Policy Board Meeting: June 15, 2023

Location:

Louisiana Sheriffs' Association
1175 Nicholson Dr.
Baton Rouge, LA 70802

b. Fall 2023 – TBD

7. Meeting Adjournment –

Chief Justice Weimer called for a motion to adjourn. A motion was made by Rep. Bacala, seconded by Mr. Bickham. The meeting of the Integrated Criminal Justice Information System Policy Board adjourned on March, 2, 2023 at 11:54 a.m.